



WACOSA WEAR - ONLINE ORDERING DIRECTIONS

Important note if you are ordering apparel for multiple people: You MUST complete a separate order for each individual you are ordering for. When checking out, the billing information must match your billing information on the debit/credit card you are using. All orders ship to WACOSA, but to help us make sure you get your order, please put the name of the individual you are ordering for in the shipping field.

Click link to get to WACOSA online store

Once directed to new website, select WACOSA's store

Scroll down on new page to review items available

For more information on an item:

- Click item you are interested in
- You can review colors & item details
- If you have questions about sizing, click the "For sizing click HERE" link

When you are ready to order an item

- Select the item you are interested in
- Enter the quantity you want
 - Note – if you want to order the same item in different colors, another quantity/color/size box will appear below the first one that you fill in.
- Select the color you want
- Select the size you want
- Click add to cart after you are done with your selections on this item

If you would like to continue shopping for more items, click Continue Shopping button and repeat above steps.

If you would like to check out, click Proceed to Checkout

IMPORTANT TO FOLLOW THESE STEPS CAREFULLY! All items will be delivered to WACOSA. In order to assure you receive your order we **MUST** have completed contact information that includes your email. If you don't have email, we must have your phone number.

Enter billing information – this information **MUST** match your billing information attached to your debit/credit card. Please complete this section in full! ***Note – due to the structure of this site, you must put in a business name. We suggest putting in WACOSA, but you can put in anything in this field.**

In shipping area – If you are ordering for someone else here at WACOSA, please enter their name here. If you are ordering for yourself, you can leave blank.

Scroll down to find debit/credit card information – fill in information

Additional notes – feel free to leave any information here you think might be helpful.

If you'd like email confirmation, click email box.

Submit!

For those ordering that do not work at WACOSA, when your order arrives here, we will contact you to let you know you can pick it up.