

## **WACOSA Board of Directors Meeting**

***Date: Monday, November 26, 2018***

***Time: Catered dinner at 5:00pm (meeting begins 5:15 pm)***

***Place: WACOSA – Admin Offices Board Room***

***310 Sundial Dr., Waite Park, MN***

***(Enter Admin Entrance next to ThriftWorks!)***

### **AGENDA**

- 1. Welcome – Happy Holidays!**
- 2. Review of agenda - Additions/Changes**
- 3. Approval of minutes from October 15<sup>th</sup>, 2018 meeting – (MTA)**
- 4. Finance: (Traci & Cherie)**
  - i. Approval of annual budget - (MTA) (15 min.)**
  - ii. Review of September financials – (MTA) (5 min.)**
  - iii. Annual distribution/raising distribution limit in policy – informational (5 min.)**
  - iv. Review/approval of any changes in financial designations - (MTA) (3 min.)**
- 6. Directors Report: (Steve, Nancy & Sandie)**
  - i. Review of Board Calendar for 2019 - (MTA) (2 min.)**
  - ii. Signing Board Code of Conduct, Confidentiality and Conflict of Interest – (5 min.)**
  - iii. October Metrics – (5 min.)**
  - iv. Update on WACOSA 1<sup>st</sup> Ave. (former ICI) transition – (5 min.)**
  - v. Reminder of CARF preparation for 2019 – (2 min.)**
  - vi. Board Production Brainstorming minutes for October – (1 min.)**
- 7. Board Development: (Steve & John)**
  - i. Re-Election of current board members (ending 3-year terms) - (MTA) (1 min.)**
    - Karla Myres**
    - Herb Trenz**
  - ii. Approval of Board Officers and Signers for 2019 – (MTA) (1 min.)**
    - Jeff Murphy (President)**
    - John Bartlett (Vice President)**
    - Cherie Scofield (Treasurer)**
    - LeRoy Northam (Secretary)**

**Motion to adjourn:**

**(WACOSA staff are dismissed for this evening)**

**\*Jeff Murphy, Board President, requests that Board members stay a few extra minutes to discuss the results of the Board self-survey.**

**\* Next meeting is February 18<sup>th</sup>, 2019. Please call 251-0087 if you are unable to attend this meeting.**

***Thanks for helping to govern WACOSA in 2018!***