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WACOSA Board of Directors Meeting

Date: *Monday, May 20, 2019*

Time: *Catered dinner at 5:00pm (meeting begins 5:15 pm)*

Place: *WACOSA – Admin Offices Board Room*

310 Sundial Dr., Waite Park, MN

(Enter Admin Entrance next to ThriftWorks!)

AGENDA

- 1. Welcome: Guest, Kristin Schmidt, CLA**
- 2. Review of agenda - Additions/Changes**
- 3. Approval of minutes from March 18, 2019 Board meeting – (MTA)**
- 4. Committee Reports/Business:**
 - A. Finance: (Traci & Sandie)**
 - i. Annual Review of 401K audit – Kristen S. – (MTA) (5 min.)**
 - ii. Annual Review of overall yearly audit – Kristen S. – (MTA) (15 min.)**
 - iii. March Financials – (MTA) (10 min.)**
 - iv. Approval of Gift Acceptance Policy edits – MTA) (5 min.)**
 - B. Human Resources: (Sandie & Steve)**
 - i. Review of Risk Management Plan - (5 min.)**
 - ii. Review of annual turnover statistics for DSP's – (5 min.)**
 - iii. Update on unscheduled DSP increase in May – (5 min.)**
 - iv. Proposal to reduce PTO carry over – (5 min.)**
 - C. Fund Development: (Nancy)**
 - i. 1 – 5K Fundraiser Update - (2 min.)**
 - D. Director's Report: (Steve, Nancy & Ann/Beth)**
 - i. 2018 Outcomes Measurement Report – (10 min.)**
 - ii. Monthly Metrics – (2 min.)**
 - iii. Update on Electrolux leaving – (10 min.)**
 - iv. Legislative update – (5 min.)**

Motion to adjourn:

- 5. Board training: The presentation by Kristen S. (CLA) will serve as board member training for this evening.**

Executive Session: The board will please stay following adjournment for an Executive Session on Board planning.

*** Next meeting is July 15th, 2019. Please call WACOSA at 251-0087 if you are unable to attend this meeting.**

Thanks for helping to govern WACOSA in 2019!