

WACOSA Board of Directors Meeting

Date: *Monday, September 16th, 2019*

Time: *Catered dinner at 5:00pm (meeting begins 5:15 pm)*

Place: *WACOSA – Admin Offices Board Room*

310 Sundial Dr., Waite Park, MN

(Enter Admin Entrance next to ThriftWorks!)

AGENDA

- 1. Meeting called to order – Welcome!**
- 2. Review of agenda - Additions/Changes**
- 3. Approval of minutes from July 15th, 2019 meeting – Motion to Accept (MTA)**
- 4. Committee Reports:**
 - A. Finance: (Traci)**
 - i. Review of July financials - (5 min.) (MTA)**
 - ii. Preparation for 2019 budgeting underway - (2 min.)**
 - B. Human Resources: (Sandie, Nancy & Ann)**

Satisfaction Summaries for 2019 –

 - i. Stakeholder satisfaction (Nancy – 2 min.)**
 - ii. Client satisfaction (Nancy – 2 min.)**
 - iii. Staff engagement survey – (Sandie – 5 min.)**
 - iv. Contract customers - (Ann – 2 min.)**
 - v. DocuShred – (Ann – 2 min.)**
 - vi. ThriftWorks! - (Ann – 2 min.)**
 - vii. Community employers (Ann – 2 min.)**
 - C. Board Development: (Steve & Jeff)**
 - i. Board surveys will be distributed electronically - (2 min.)**
 - ii. Renewing commitment for 3-year term – (2 min.)**
 - Jon Archer**
 - Ron Brandenburg**
 - Jeff Murphy**
 - iii. New Officer Positions – (5 min.) – (MTA)**
 - President – Jeff Murphy**
 - Vice President – LeRoy Northam**
 - Secretary – Ron Brandenburg**
 - Treasurer – Jon Archer**
 - iv. Update regarding review of Governance Policies – (10 min.) (MTA)**
 - D. Fund Development Committee: (Carrie & Karla)**
 - i. Update on recent/upcoming events/grants – (5 min.)**
 - Project Connect – Sept. 19, 2019 – 7:30am – 9:00am**
 - Panera Bread – September 20, 2019 – 4:00pm – 8:00pm**
 - Other opportunities/pursuits**

E. Directors Report: (Steve & Jeff)

- i. Brainstorming Meeting Minutes – (1 min.)**
- ii. Quarterly Compliance Meeting minutes – (1 min.)**
- iii. Update on implementation of 2019 – 2024 Strategic Plan – (5 min.)**
- iv. August metrics – (2 min.)**

F. Motion to adjourn -

*** Next meeting is October 14th, 2019. Please call WACOSA at 251-0087 if you are unable to attend this meeting.**