
	WACOSA BOARD of Directors	
	Program Committee	
	Meeting Minutes	
	June 7, 2021	
	5:00-5:45	
Providing adults with disabilities the opportunity to live and work in their community		

- ii. ThriftWorks is open and the COVID-19 procedures put in place are working.
 - Donations of gently used soft and hard goods are needed from our community.
 - Need to limit intake items as there is a lack of storage due to COVID-19 protocols. –taking returns, but have to quarantine items.
- iii. DocuShred is open with COVID-19 procedures working.

B. “Connect Academy” Virtual classes

- i. Virtual classes-capacity is growing steadily.
 - WACOSA hired a DSP (Direct Support Professional) to assist with the class expansion.
 - Implementing a variety of new classes.

C. Planning Long Term for Sauk Centre Location

- i. Property search on hold due to temporary closure.
- ii. Goal for 3rd quarter of 2021 is to resume researching properties for new location.

D. First Ave Program Donation

- i. Planning for a potential remodel to 1st Ave site.
 - Capital campaign 2 year project with generous donation from John and Nancy Bartlett. They are very passionate about helping people with special needs especially with lower functioning abilities.
 - Staff have been asked to create a wish list targeting the needs of the individuals being served at 1st Ave including items/layout in the environment needed to better meet their needs in the space.

4. KPI Recommendations

A. Number of Clients Served Monthly

- i. 381 (in May 2021) 680+ pre-COVID

B. Client Funding Utilization Rate

- i. The average utilization rate is 92%

C. Employment Services

- i. Employment Exploration Services (EES)- 2
- ii. Employment Development Services (EDS)-1
- iii. Employment Support Services (ESS)-58

5. Vulnerable Adult/Abuse Prevention Plan

- None to report

Next Meeting: September 13, 2021