

WACOSA Board of Directors

Meeting Agenda

5/16/2022

In Person – 310 Sundial Drive, Waite Park, MN

5:30pm – 7:30pm

- 1) Review of Agenda
- 2) Board training in Fund Development/Planned Giving – Ed S. & Pat F. (20 min.)
 - a. Sharing recent Planned Giving brochure/Case Statement
- 3) Board Chair Report
 - a. Consent Agenda
 - i. Minutes from 2/28/2022 meeting – MTA
 - ii. Annual approval of ED Succession Plan – MTA
 - iii. Risk Management Plan
- 4) Committee Reports
 - a. Finance (Jeff B. & Traci M.)
 - i. Approval of the 401(K) audit - MTA
 - ii. 2021 Financial Statement Audit - MTA
 - iii. Finance Report for March - MTA
 - b. Fund Development (Pat F. & Ed S.)
 - i. Meeting/s report
 - ii. Progress on planned giving
 - c. Program (Jennifer J. & Nancy B.)
 - i. COVID-19 Update
 - ii. 5310 Update/Future Resolution needed
 - iii. Client talent show June 11
 - d. Marketing, Communication & Advocacy (Laura Krueger)
 - i. Marketing Updates
- 5) Strategic Planning:
 - a. Strategic Plan Process Update
- 6) Executive Director Report (Steve H. & Nancy B.)
 - a. 2021 Outcomes Measurement Report
 - b. CARF update
- 7) Executive Session
 - a. Interviewing for Executive Director position
 - b. Vote on combining Marketing and Development Sub-committees (MTA)
 - c. Volunteers for Board Chair position? If interested, email Jon A.

- d. Board member recruitment/Reminder of board openings at the close of 2022:
 - LeRoy N. – Final Term
 - Jon A. – Final Term
 - Jeff M. – Final Term
 - Lindsey R. – End of 3-year term
 - Mollie G. – End of 3-year term
 - Jeff B. – End of 3-year term
 - Ron B. – End of 3-year term
 - Laura K. – End of 3-year term
- e. Peggy and Bruce Bayer - Board members? Committee members?
- f. MOU progress