

WACOSA Board of Directors

Meeting Agenda

In Person – 310 Sundial Drive, Waite Park, MN

5:30pm – 7:30pm

8/22/2022

- 1) Review of Agenda
- 2) Board training in Person Centered Planning – Stephanie S. (20 min.)
- 3) Board Chair Report
  - a. Consent Agenda
    - i. Minutes from 5/16/2022 meeting – MTA
- 4) Committee Reports
  - a. Finance (Jeff B. & Traci M.)
    - i. June Financial Report – MTA
    - ii. Approval of 2021 990 - MTA
    - iii. Discussion and approval of electronic vote for refinancing the 310 Building – MTA
    - iv. Review of investments
  - b. Fund Development (Pat F.)
    - i. 1-5K Fundraiser Wrap-up
    - ii. Update on August 3 APH Fundraiser
    - iii. Update on next meetings continuation of Planned Giving training
  - c. Program (Jennifer J. & Nancy B.)
    - i. Meeting/s report
    - ii. Satisfaction results
  - d. HR (Herb T. & Maggie D.)
    - i. Retention/hiring
    - ii. Satisfaction results
  - e. Marketing, Communication & Advocacy (Laura K.)
    - i. Marketing Updates
    - ii. Satisfaction results
- 5) Executive Director Report (Steve H. & Nancy B.)
  - a. Transition process update
  - b. Steve's retirement get together
  - c. Update on CARF virtual visit

6) Executive Session

- a. Board Chair position
- b. Board member recruitment/Reminder of board openings at the close of 2022:
  - LeRoy N. – Final Term
  - Jon A. – Final Term
  - Jeff M. – Final Term
  - Lindsey R. – End of 3-year term
  - Mollie G. – End of 3-year term
  - Jeff B. – End of 3-year term
  - Ron B. – End of 3-year term
  - Laura K. – End of 3-year term
- c. Peggy Bayer for Board membership - MTA
- d. MOU progress
- e. Adjustment in Governance Policies to match by-laws – MTA