

WACOSA Board of Directors

Meeting Agenda

In Person – 310 Sundial Drive, Waite Park, MN

5:30pm – 7:30pm

8/22/2022

- 1) Review of Agenda
- 2) Board training in Person Centered Planning – Stephanie S. (20 min.)
- 3) Board Chair Report
 - a. Consent Agenda
 - i. Minutes from 5/16/2022 meeting – MTA
- 4) Committee Reports
 - a. Finance (Jeff B. & Traci M.)
 - i. June Financial Report – MTA
 - ii. Approval of 2021 990 - MTA
 - iii. Discussion and approval of electronic vote for refinancing the 310 Building – MTA
 - iv. Audit Summary – MTA
 - v. Review of investments
 - b. Fund Development (Pat F.)
 - i. 1-5K Fundraiser Wrap-up
 - ii. Update on August 3 APH Fundraiser
 - iii. Update on next meetings continuation of Planned Giving training
 - c. Program (Jennifer J. & Nancy B.)
 - i. Meeting/s report
 - ii. Satisfaction results
 - d. HR (Herb T. & Maggie D.)
 - i. Retention/hiring
 - ii. Satisfaction results
 - e. Marketing, Communication & Advocacy (Ann K. & Laura K.)
 - i. Marketing Updates
 - ii. Satisfaction results
- 5) Executive Director Report (Steve H. & Nancy B.)
 - a. Transition process update
 - b. Steve's retirement get together

- c. Update on CARF virtual visit
- 6) Executive Session
- a. Board Chair position
 - b. Board member recruitment/Reminder of board openings at the close of 2022:
 - LeRoy N. – Final Term
 - Jon A. – Final Term
 - Jeff M. – Final Term
 - Lindsey R. – End of 3-year term
 - Mollie G. – End of 3-year term
 - Jeff B. – End of 3-year term
 - Ron B. – End of 3-year term
 - Laura K. – End of 3-year term
 - c. Peggy Bayer for Board membership - MTA
 - d. MOU progress
 - e. Adjustment in Governance Policies to match by-laws – MTA