

WACOSA Board of Directors

Meeting Agenda

In Person – 310 Sundial Drive, Waite Park, MN

8/26/2024 - 5:30pm – 7:30pm

Zoom link: <https://us06web.zoom.us/j/9515050022>

- 1) Review of Agenda
- 2) Introduce guest, Dennis Meemken for board consideration
- 3) Introduce Meghan Hines, Development Manager
- 4) Board training in Person Centered Planning – Stephanie S. (15 min.)
- 5) Board Chair Report
  - a. Consent Agenda
    - i. Minutes from 5/6/2024 meeting – MTA
- 6) Committee Reports
  - a. Finance (Jeff B. & Traci M.)
    - i. June 2024 Financial Report – MTA
    - ii. Approval of 401K (tabled item from last meeting) - MTA
  - b. Fund Development (Lindsey R. & Meghan H.)
    - i. Annual Bash update
    - ii. Meeting report
  - c. Program (Lynn W. & Jennifer J.)
    - i. Meetings- report – KPI's
  - d. Human Resources (Herb T. & Lynn N.)
    - i. Retention/hiring progress
    - ii. KPI's
  - e. Marketing, Communication & Advocacy (Laura K. & Ann K.)
    - i. Marketing Updates
- 7) Executive Director Report (Nancy B. & Sandie W.)
  - a. DHS retention grant update
  - b. Grant writing position expanded
  - c. Sauk Centre lease renewed
  - d. General updates
- 8) Reminder of board openings at the close of 2024:
  - End of 3-year term – Peggy Bayer (1<sup>st</sup> Term)
  - End of final 3-year term – Herb Trenz

Next meeting Monday, October 7, 5:30-7:30pm @ 310 Sundial Dr., Waite Park.