

WACOSA Board of Directors

Meeting Agenda

In Person – 310 Sundial Drive, Waite Park, MN

10/07/2024 - 5:30pm – 7:30pm

Zoom link: <https://us06web.zoom.us/j/9515050022>

- 1) Review of Agenda
- 2) Board Chair Report
 - a. Consent Agenda
 - i. Minutes from 8/26/2024 meeting – MTA
- 3) Committee Reports
 - a. Finance (Jeff B. & Traci M.)
 - i. July Financial Report – MTA
 - ii. August Finance Update
 - iii. Approval of 2023 990 Tax Return - MTA
 - b. Fund Development (Lindsey R. & Meghan H.)
 - i. General Development update
 - c. Program (Jennifer J., Lynn W. & Mary R.)
 - i. Client Satisfaction Survey overview
 - ii. Stakeholder Satisfaction Survey overview
 - d. Human Resources (Herb T. & Lynn N.)
 - i. Employee Engagement Survey results
 - e. Marketing, Communication (Laura K. & Ann K.)
 - i. Marketing survey overview
- 4) Executive Director Report (Sandie W. & Nancy B.)
 - i. Update on MOHR legislative conference
 - ii. 2025 Budget process
 - iii. Update on DHS staff retention grant process
 - iv. Update on 5310 grant funds
- 5) Board Chair (Sandie W. & Nancy B.)
 - a. Reminder of board openings at the close of 2024
 - – End Final Term – Herb T. – Human Resources
 - b. Reminder of ED annual review – HR will send out electronically
 - c. Reminder of annual Board self-review – HR will send out electronically
 - d. Reminder of annual disclosures – HR will send out electronically and put on portal
 - e. Suggested 2025 Board Meeting dates:
 - i. February 24
 - ii. April 28
 - iii. August 25
 - iv. October 6
 - v. November 17
 - f. Board member roundtable feedback session

Next meeting is November 18, 5:30-7:30pm @ 310 Sundial Dr., Waite Park or via Zoom.