

WACOSA Program Committee Agenda

Present: Mollie, Mary, Nancy, Joe, Jennifer, Sandie, Dennis, Lynn

Monday February 10, 2025 @ 5:00pm – 6:00pm via Zoom

Agenda:

General program updates:

North, South, Annex, Whitney, Sauk Centre, 1st Avenue, ThriftWorks, DocuShred

- Accessibility Report- 2024 year end and looking into 2025
- 14c- renewal and updates
 - will renew in June 2025.
 - DOL proposed in Dec 2024 to not allow any new applications for 14c and people who currently did have one, it would be good for 3 years, then have a plan to phase out. Open for Public comments until mid Jan. This has gone nowhere due to the new President.
 - Discussion on getting the work out that everyone should have choice and that all people who want to work should be able to regardless of their ability level.
- St Cloud Christian soon and Metro Bus depot
- Onboarding new board members/program committee members
 - Lots of great ideas... touring all sites (while the clients are here), seeing the work available to the clients and the jigs created to help them, getting more information on funding- both for the clients and how WACOSA gets paid, educating members about CARF- what does it mean to be accredited, 1:1 training on how to use the board portal and what information is accessible through the portal, more parent involvement as board members, getting comfortable speaking up during board meetings
- Day at the Capitol March 18th
- Special Needs Grant- 2 new lifts
- Whitney painting with Dan M
- CARF
- How are things going with hiring?
- Is WACOSA concerned about the freeze on federal grants? Not as of right now. On a state level- the Gov proposed a cut in the absence factor (on the DWRS framework). Right now it's 9.4% would like to cut to a 3.9%. Also wants to make cuts to the inflationary adjustment rate (on DWRS framework) to 2%. CMS states that it is not allowed due to a pre-allowed formula. DWRS is how we determine a rate for each client served based on staffing ratios. Rate is paid out at 15 minute increments.

KPI Recommendations

- Number of clients served monthly – 496 (as of 2/3/25)
- Client funding utilization rate – average utilization rate is 92%
- Employment Exploration Services (EES) – 1
- Employment Development Services (EDS) –4
- Employment Support Services (ESS) – individual: 84
Group: 109

Vulnerable Adult/Abuse Prevention Review

Trends noted for 2024

1. **Consumer Complaint trends:**
 - a. No formal complaints filed.
2. **VA trends:**
 - a. No trends observed
 - b. 4 internal reports- cares not being done, unknown bruising (one turned out to be cellulitis) 9 external reports- care providers not providing cares as required.
3. **Emergency incident trends:**
 - a. 2 incidents were seizures where 911 was called per protocol.
 - b. The rest were injuries with no pattern observed.
4. **Therapeutic error trends:**
 - a. None to report.
5. **Medication error trends:**
 - a. Majority of medication errors appear to be due to staff forgetting to administer medication at correct time. Errors are happening at all different sites and shifts. Met with all supervisors to ensure staff are getting support needed to administer medications on time. Discussed steps that can be taken, example: timer set on phone, reminder on daily schedule, etc.
 - i. Lots of discussion on how to decrease this number. Adding medication times for each client that takes meds to daily schedule that most sites have, doing a medication administration review at the in-service.
6. **Death or Serious Injury trends:**
 - a. 1 incident where client was unsteady and fell, hitting head and needing stitches.

2025 meeting dates: Mondays from 5-6pm. February 10, May 5, August 11, September 22, November 17

THANK YOU FOR ALL YOU DO FOR WACOSA – YOU ARE APPRECIATED!