

WACOSA Board of Directors

Meeting Agenda

12/1/2025

**In Person @ 310 Sundial Dr, Waite Park, MN or Zoom**

Join Zoom Meeting

<https://us06web.zoom.us/j/9515050022?omn=83973192122>

Meeting ID: 951 505 0022

- 1) Honor Ron Brandenburg outgoing board member – Thank you for your dedication and service!
- 2) Review of Agenda - MTA
- 3) Board Chair Report
  - a. Consent Agenda - MTA
    - i. Minutes from 10/06/25 meeting
    - ii. Bylaws review – no changes
  - b. Nomination of Board Officers/Approval of Board Signers for 2026 – MTA
    - Sandie Westergren (Chair)
    - Jennifer Johnson (Vice Chair)
    - Thad Olson (Treasurer)
    - Matt DesJardins (Secretary)
    - Nancy Betts (Executive Director)
  - c. Nomination of Board Term renewals - MTA
    - i. Mollie Garden - Begin 3rd Term
    - ii. Laura Krueger - Begin 3rd Term
    - iii. Thad Olsen - Begin 2nd Term
    - iv. Lindsey Rennie - Begin 3rd Term
    - v. Peggy Bayer - Begin 2nd Term
- 4) Committee Reports
  - a. Finance (Thad O. & Traci M.)
    - vi. Review/approval of September Financials – MTA
    - vii. Approval of 2026 annual budget - MTA
    - viii. Extended Employment (EE) Audit Summary – MTA
    - ix. Approval of Annual Staff Distribution of 65,000.00 - MTA
  - b. Fund Development (Lindsey R. & Meghan H.)
    - i. Meeting/s report
    - ii. Update on Give to the Max and the annual appeal
  - c. Program (Jennifer J., & Lynn W.)
    - i. Meeting/s report

- d. HR (Lindsey R. & Meggan T.)
    - i. Update on HR committee meeting
    - ii. Update on PFML & Employee Handbook
  - e. Marketing, Communication & Advocacy (Laura K. & Ann K.)
    - i. Marketing Updates
- 5) Executive Director Report (Nancy B.)
- a. Update on 5310 grant program – one bus and one minivan in 2026
  - b. Finalize 2026 Board Calendar: February 23, May 18, August 24, October 5, November 23 – MTA
  - c. Finalize annual disclosures, ED review, and board self-review previously sent out
  - d. CARF 2025 update
  - e. Speaker DeMuth visit
  - f. Strategic Plan update
  - g. Diversity, Equity & Inclusion discussion
- 6) Executive Session
- a. Discuss Executive Director's annual review
  - b. Mission Moments

Thanks for all you do for WACOSA – You Matter!

WACOSA provides individuals with disabilities the opportunity to work and live in their community.