

# WACOSA Program Committee Agenda

Monday February 9, 2026 @ 5:00pm – 6:00pm via Zoom

Mollie, Sandie, Jeanie, Mary R, Joe, Jennifer, Nancy, Lynn, Dennis 5:00-

Agenda:

General program updates:

North, South, Annex, Whitney, Sauk Centre, 1<sup>st</sup> Avenue, ThriftWorks, DocuShred

- Accessibility Report- 2025 year end and discuss 2026
- Collaborating with the Paramount again to put on another play
  - Decrease number of people on stage per fire codes. Getting creative with how people can participate- cast, crew, video, etc.
  - Theme Outerspace and cheese
- Intakes: South 1<sup>st</sup> and 2<sup>nd</sup> shift. Next Annex.
- Stearns Co grant update
  - Started today with career trek, 6 people
  - Discovery days, meeting with career force to discuss if WACOSA is interested in hosting employers to discuss what WACOSA has to offer
- February in-service- cleaning
- CARF report
- Joe updates on local/state
- Discussion on changing day of week and time we meet. Will change day to Tuesday's at 5:00. Will start on May 5 with this change
- ICE update from Nancy

KPI Recommendations

- Number of clients served monthly – 470
- Client funding utilization rate – average utilization rate is 92%
- Employment Exploration Services (EES) – 1
- Employment Development Services (EDS) – 10
- Employment Support Services (ESS) – individual: 84  
Group: 101

Vulnerable Adult/Abuse Prevention Review:

2025

Trends Noted:

1. **Consumer Complaint trends:**
  - a. No formal complaints filed.
2. **VA trends:**
  - a. No trends observed.
  - b. 2 internal reports- missing controlled medication, staff taunting client. 7 external reports- unexplained injuries, care providers not providing care as required.

3. **Emergency incident trends:**
  - a. 3 incidents were seizures where 911 was called per protocol.
  - b. 3 were from vehicle accident.
  - c. The rest were from injuries with no pattern observed.
4. **Therapeutic error trends:**
  - a. None to report
5. **Medication error trends:**
  - a. Majority of medication errors appear to be due to staff forgetting to administer medication at correct time. Errors are happening at all different sites. Met with all supervisors to ensure staff are getting support needed to administer medications on time. Discussed steps that can be taken, example: timer set on phone, etc.
6. **Death or Serious Injury trends:**
  - a. 2 incidents were from client tripping/falling and breaking bone. 1 from vehicle accident.

2026 meeting dates: Tuesday's from 5-6pm. February 9, May 5, August 11, September 22, November 10

*THANK YOU FOR ALL YOU DO FOR WACOSA – YOU ARE APPRECIATED!*